Paste your recent passport size colour photograph here

**Application Form (Non-Teaching)**

**(Strike out whichever is not applicable)**

Reference Advertisement \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
|  |

1. **Name of the post applied for**

|  |
| --- |
|  |

1. **Area of specialization**
2. **Personal details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| a) | Name(In Capital Letters) | First Name | Middle Name | Surname |
|  |  |  |
| b) | Date of birth | Day | Month | Year | Age as on **1st Nov 2021** | Years | Months |
|  |  |  |  |  |
| c) | Place of birth | City  | State | Country |
|  |  |  |
| d) | Father’s name |  |
| e) | Mother’s name |  |
| f) | Nationality |  | g) Gender Male/Female  |
| h) | Marital Status | Married / Unmarried |
| i) | Address for correspondence | Mailing address | Permanent address |
| Name |  |  |
| Complete address  |  |  |
| Pin Code |  |  |
|  | Email  | Phone No.  | Mobile No. |
|  |  |  |  |

1. **Educational Qualifications**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Educational qualifications (Attach additional pages, if required) | Name of the Course | Name of the Board / University | Month & Year Passed | Division | % of Marks | CGPA (if grading is appl.) | Specialised Subjects |
| S.S.C. or equivalent |  |  |  |  |  |  |  |
| H.S.C. or equivalent |  |  |  |  |  |  |  |
| Bachelor’s degree |  |  |  |  |  |  |  |
| Master’s degree |  |  |  |  |  |  |  |
| Others  |  |  |  |  |  |  |  |
|  | Subject | Roll No. | Year |
| Any other exams passed |  |  |  |
|  |  |  |  |

1. **Present position**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Designation | Name of the Organization / Institution | Basic Pay (Rs.) | Pay Scale (Rs.) | Gross Pay / Total Salary p.m. (Rs.) |
|  |  |  |  |  |

1. **Chronological list of Experience (including current position / employment)**

|  |  |  |  |
| --- | --- | --- | --- |
| Designation  | Name & address of employers | Period of Experience | Nature of work / duties |
| From date | To date | No. Of years / months (as on date of advertisement) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Details about Family Members**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Name | Age | Relations | Profession |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Reference**

|  |  |  |
| --- | --- | --- |
| Names | Reference-1 | Reference-2 |
|  |  |
| Complete postal addresses  |  |  |
| Email  |  |  |
| Mobile No |  |  |
| Fax No. |  |  |

1. **If selected, Notice Period for joining\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date**

**Place Signature of the applicant**