



SRBS

Sheila Raheja
School of Business
Management & Research

(Bombay Suburban Art & Craft Education Society)

Ref: SRBS/IQAC/2018-19/04

Date: 01/09/2018

To,

Mr. Arvind Tiwari
Dr. R.A. Heredia
Dr. Vijay Wagh
Dr. Rajesh Chouksey
Prof. Ritu Chakraborty
Prof. Vivek Sharma
Dr. Indira Singh
Mrs. Geeta Chauhan
Mr. Aniket Abhyankar

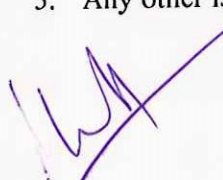
NOTICE

SUB: INTERNAL QUALITY ASSURANCE CELL MEETING NO. 3

The Third Meeting of Internal Quality Assurance Cell (IQAC) is planned to be held on Monday, 10th September 2018 at 2.00 p.m. in the 4th floor Conference Room of Sheila Raheja School of Business Management and Research, Bandra (E) with following agenda.

AGENDA

1. To read and confirm minutes of last meeting (No. 2) of IQAC held on Tuesday, May 15, 2018.
2. To review status of IIQA application.
3. To review progress of NAAC SSR work and decide about filing SSR.
4. To discuss action taken on suggestions given by IQAC in its 1st Quality Assurance Report.
5. Any other issue with permission of the Chair.


Dr. Mukesh C. Goyal
Dean – Quality Assurance
Coordinator-IQAC

Sheila Raheja School of Business Management and Research

Internal Quality Assurance Cell (IQAC) Meeting

Meeting No.	Day & Date	Time
3	Monday, 10 th Sept. 2018	2.00 p.m.

The minutes of Internal Quality Assurance Cell (IQAC) Meeting No. 3 held on Monday, 10th September 2018 at 2.00 p.m. in 4th Floor Conference of Sheila Raheja School of Business Management and Research, Bandra (East).

The following IQAC members were present for the meeting.

1. Dr. R.A. Heredia Member (Representative of the Management)
2. Dr. Vijay Wagh Chairman (Director of SRBS)
3. Dr. Mukesh Goyal IQAC Coordinator (Professor, SRBS)
4. Dr. Rajesh Chouksey Member (Senior Teacher)
5. Prof. Ritu Chakraborty Member (Teacher)
6. Prof. Vivek Sharma Member (Teacher)
7. Dr. Indira Singh Member (Teacher)
8. Mrs. Geeta Chauhan Member (Administrative Officer)
9. Mr. Aniket Abhyankar Member (Student Representative)

The meeting started as the quorum for the meeting was full.

Leave of absence was granted to Mr. Arvind Tiwari.

Copies of the agenda and other related documents were circulated to the members of the Cell.

Sub No. 1: To read and confirm minutes of last meeting No. 2 of IQAC

Resolution No. 1: The minutes of IQAC meeting No. 2 held on Tuesday, May 15, 2018 were read before Cell members. After thorough discussions it was agreed, approved and **RESOLVED THAT** the minutes of 2nd IQAC Meeting held on Tuesday, May 15, 2018 at 2.00 pm in 4th Floor conference room of SRBS were approved and confirmed unanimously by all the Cell members.

Sub No. 2: To review status of IIQA application.

Resolution No. 2: The members were informed that IIQA application was made on 18th June 2018. NAAC had three queries which were addressed promptly. It was also informed that acceptance of IIQA was received on 3rd August 2018.

The members agreed, confirmed and **RESOLVED THAT** IIQA Application is filed and accepted by NAAC for further processing.

- Sub. No. 3: To review progress of NAAC SSR work and decide about filing SSR.
- Resolution No. 3: The members discussed criteria-wise documentation files Qualitative as well as Quantitative Templates besides Executive Summary and Extended profile. After discussions, members unanimously agreed, confirmed and **RESOLVED THAT** NAAC SSR be filed by 30th September 2018.
- Sub. No. 4: To discuss action taken on suggestions given by IQAC in its 1st Quality Assurance Report.
- Resolution No. 4: The members discussed actions taken in planned areas of interventions as suggested by IQAC. It was discussed that actions in the areas of Academic Planning, Academic Delivery, Student Feedback and Student Support & Progression areas have been taken. However the actions in the area of Academic Administration and Evaluation Process & Reforms are still remaining to be taken. After thorough discussions the members agreed, confirmed and **RESOLVED** to recommend to the Director that the actions in remaining areas be taken.
- Sub. No. 5: Any other issue with permission of the Chair.

There being no other subject to discuss, the Chairman of the meeting declared that the meeting is over.



Dr. Vijay Wagh
Chairman



Dr. Mukesh Goyal
IQAC-Coordinator



COMPLIANCES TO THE DECISIONS / ACTION TAKEN REPORT OF 2ND
IQAC MEETING HELD ON TUESDAY, MAY 15, 2018 FOR ACADEMIC
YEAR 2018-19

Agenda No 2 : To discuss and confirm initiatives taken by IQAC since its formation

The IQAC at SRBS was formally formed on 10th February 2018 with a purpose to bring quality orientation in functioning of the institute and facilitate NAAC accreditation work for the institute. Since then IQAC has been studying various aspects of institutional processes and has taken initiatives in some areas.

The initiatives taken by IQAC in last 3 months are listed below.

1. Organised IQAC orientation workshop for NAAC Accreditation by Dr. Vilas Karjinni on 12th March 2018.
2. Introduced KRA based performance appraisal system with proper documentation
3. Implemented online student feedback providing unbiased quality feedback about teachers with proper analysis.

Agenda No 3: To discuss the analysis of Feedback received from students and recommended actions

Feedback Received and Actions to be taken recommended to the Director

Agenda No 4: To discuss findings of study of present academic delivery and administration mechanism and prepare 1st Quality Assurance Report along with suggested actions and expected outcomes

1st Quality Assurance Report

After studying the present system and processes, IQAC has identified following critical and priority areas of intervention for improvement from quality and process perspective in next six


months. Improvement in these areas will have large impact in bringing-up quality standards.

Sr. No.	Planned area of Intervention		Expected outcome (with documentation)
	Main area	Sub area	
1	Curricular Aspects	Academic Planning	<ul style="list-style-type: none"> • Advance planning of full Academic Year's calendar • Subject allocation based on documented competencies of teacher and fair workload distribution as per norms • Planning of lectures before beginning of semester for each subject • Preparation of fixed semester time-table and seamless execution of it
		Academic Delivery & Monitoring	<ul style="list-style-type: none"> • Maintain Lecture Logs • Conduct Monthly review meetings • Create semester report
		Student Feedback	<ul style="list-style-type: none"> • Administer online student feedback twice in Semester including feedback about the institute
		Academic Administration	<ul style="list-style-type: none"> • Institute Faculty Coordinator & Student Coordinator Mechanism for better student-institute coordination and smooth academic operations.



2.	Teaching-learning Process	Evaluation Process & Reforms	<ul style="list-style-type: none">• Get SOP for exam department prepared• Establish robust question paper setting mechanism• Streamlining record keeping
3.	Student Support & Progression	Placement Cell	<ul style="list-style-type: none">• Company & Student Database Management
		Alumni Support	<ul style="list-style-type: none">• Establishing formal Alumni Association


IQAC Coordinator


Chairman



SRBS

Sheila Raheja
School of Business
Management & Research

(Bombay Suburban Art & Craft Education Society)

Ref: SRBS/IQAC/2018-19/05

Date: 05/12/2018

To,

Mr. Arvind Tiwari
Dr. R.A. Heredia
Dr. Vijay Wagh
Dr. Rajesh Chouksey
Prof. Ritu Chakraborty
Prof. Vivek Sharma
Dr. Indira Singh
Mrs. Geeta Chavan
Mr. Aniket Abhyankar

NOTICE

SUB: INTERNAL QUALITY ASSURANCE CELL MEETING NO. 4

The Fourth Meeting of Internal Quality Assurance Committee (IQAC) is planned to be held on Thursday, 26th December, 2018 at 2.00 p.m. in the 4th floor Conference Room of Sheila Raheja School of Business Management and Research, Bandra (E) with following agenda.

AGENDA

1. To read and confirm minutes of last meeting (No.3) of IQAC held on Monday, September 10, 2018.
2. To review status of NAAC SSR submission and progress.
3. To discuss preparations to be made for the visit of NAAC Peer Team.
4. Any other issue with permission of the Chair.

Dr. Mukesh C. Goyal
Dean – Quality Assurance
Coordinator-IQAC

Sheila Raheja School of Business Management and Research

Internal Quality Assurance Cell (IQAC) Meeting

Meeting No.	Day & Date	Time
4	Wednesday, 26 th Dec. 2018	2.00 p.m.

The minutes of Internal Quality Assurance Cell (IQAC) Meeting No. 4 held on Wednesday, 26th December 2018 at 2.00 p.m. in 4th Floor Conference of Sheila Raheja School of Business Management and Research, Bandra (East).

The following IQAC members were present for the meeting.

- | | |
|---------------------------|------------------------------------|
| 1. Mr. Arvind Tiwari | Member (Nominee of the Society) |
| 2. Dr. Vijay Wagh | Chairman (Director of SRBS) |
| 3. Dr. Mukesh Goyal | IQAC Coordinator (Professor, SRBS) |
| 4. Dr. Rajesh Chouksey | Member (Senior Teacher) |
| 5. Prof. Ritu Chakraborty | Member (Teacher) |
| 6. Prof. Vivek Sharma | Member (Teacher) |
| 7. Dr. Indira Singh | Member (Teacher) |
| 8. Mrs. Geeta Chauhan | Member (Administrative Officer) |
| 9. Mr. Aniket Abhyankar | Member (Student Representative) |

The meeting started as the quorum for the meeting was full.

Leave of absence was granted to Dr. R. A. Heredia.

Copies of the agenda and other related documents were circulated to the members of the Cell.

Sub No. 1: To read and confirm minutes of last meeting (No. 3) of IQAC held on Monday, September 10, 2018.

Resolution No. 1: The minutes of IQAC meeting (No. 3) of IQAC held on Monday, September 10, 2018 were read before Cell members. After thorough discussions it was agreed, approved and **RESOLVED THAT** the minutes of (No. 3) of IQAC held on Monday, September 10, 2018 at 2.00 pm in 4th Floor conference room of SRBS were approved and confirmed unanimously by all the Cell members.

Sub No. 2: To review status of NAAC SSR submission and progress.

Resolution No. 2: The members were informed that NAAC SSR was submitted on 15th September 2018. Fifty queries concerning quantitative matrix and extended profile (DVV queries) were received from NAAC on 19th September 2018. The clarifications to Data Validation and Verification queries were prepared and after approval the clarifications with required documents were submitted on 3rd October 2018. No further queries were received. The pre-qualifier approval of SSR was received on

20th November 2018. Members were informed that now in the last phase, NAAC Peer team shall make a visit.

The members agreed, confirmed and **RESOLVED THAT** SSR is submitted, DVV queries answered, SSR pre-qualifier pass report is received from NAAC and now preparation for Peer Team's Visit have to be made.

Sub. No. 3: To discuss about preparations to be made for the visit of NAAC Peer Team.

Resolution No. 3: The members discussed criteria-wise qualitative documentation files and other requirements including payment, logistics, inviting parents, alumni etc. After thorough discussions, members unanimously agreed, confirmed and **RESOLVED THAT** the requirements for the visit of NAAC Peer Team be fulfilled immediately.

Sub. No. 4: Any other issue with permission of the Chair.

Resolution No. 4: There being no other subject to discuss, the Chairman of the meeting declared that the meeting is over.


Dr. Vijay Wagh
Chairman


Dr. Mukesh Goyal
IQAC-Coordinator



COMPLIANCES TO THE DECISIONS / ACTION TAKEN REPORT OF 3RD
IQAC MEETING HELD ON MONDAY, SEPTEMBER 10, 2018 FOR
ACADEMIC YEAR 2018-19

- Agenda No 2: To review status of IQA application
IQA application filled and accepted by NAAC.
- Agenda No 3: To review progress of NAAC SSR work and decide about filing SSR
NAAC SSR filed and submitted on 15th September 2018.
- Agenda No 4: To discuss actions taken on suggestions given by IQAC in its 1st Quality Assurance Report
On the recommendations of IQAC coordinator, The Director has taken action in the following areas.
- Curricular Aspects
- Academic Planning
1. Full Academic Year's calendar prepared
 2. Competencies of teacher prepared and UGC guidelines of workload distribution followed
 3. Lectures were planned before beginning of semester for each subject
 4. Fixed semester time-table prepared and seamlessly followed
- Academic Delivery & Monitoring
1. Lecture Logs Prepared and Maintained for all subjects
- Student Feedback
1. Administered online student feedback twice in Semester including feedback about the institute
- Academic Administration
1. Institute Faculty Coordinator & Student Coordinator Mechanism was established for better student-institute coordination and smooth academic operations.



Teaching-learning Process

Evaluation Process & Reforms

1. Exam SOP prepared
2. Established robust question paper setting mechanism
3. Exam record keeping mechanism has been streamlined

Student Support & Progression

Placement Cell

1. Company & Student Database has been maintained

Alumni Support

1. Establishing formal Alumni Association

A handwritten signature in blue ink, appearing to be 'W. H. S.', written over a horizontal line.

IQAC Coordinator

A handwritten signature in blue ink, appearing to be 'A. R. Raheja', written over a horizontal line.

Chairman



SRBS

Sheila Raheja
School of Business
Management & Research

(Bombay Suburban Art & Craft Education Society)

Ref: SRBS/IQAC/2018-19/82

Date: -28th Feb 2019

To,
The Members,
Internal Quality Assurance Cell (IQAC)


NOTICE

Sub: INTERNAL QUALITY ASSURANCE CELL MEETING NO: -5

The members are hereby informed that the 5th meeting of the Internal Quality Assurance Cell (IQAC) is planned to be held on Friday, March 15, 2019, at 2:30 p.m. in 4th Floor Conference Room of Sheila Raheja School of Business Management and Research, Raheja Education Complex, Kher Nagar, Bandra (East), Mumbai. Members are requested to attend the meeting. The agenda of the meeting is as follows:

AGENDA

1. To read and confirm the minutes of previous IQAC Meeting held on Wednesday, December 26, 2018
2. To brief and discuss about the Exit Meeting of NAAC Peer Team visit
3. To finalize the date of the Exposition Lecture for the Academic Year 2019-20
4. Any other matters with kind permission of the Chair


Dr. Mukesh Goyal
Dean-Quality Assurance
Coordinator- IQAC



Bombay Suburban Art & Craft Education Society's

SHEILA RAHEJA SCHOOL OF BUSINESS MANAGEMENT AND RESEARCH

Raheja Education Complex, Kher Nagar, Opp. Chhatrapati Shivaji Ground,
Bandra (E), Mumbai – 400 051

MINUTES OF MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.	Day & Date	Time
5	Friday, March 15, 2019	2:30 pm

The minutes of Internal Quality Assurance Cell (IQAC) meeting no. 5 of SRBS held on Friday, March 15, 2019, in 4th Floor Conference Room of Sheila Raheja School of Business Management & Research, Kher Nagar, Bandra (East), Mumbai.

The following IQAC members were present for the meeting:

1. Dr. Vijay Wagh
2. Dr. Mukesh Goyal
3. Dr. Rajesh Chouksey
4. Prof. Ritu Chakraborty
5. Prof. Vivek Sharma
6. Mrs. Geeta Chauhan
7. Mr. Aniket Abhyankar

Leave of absence was granted to Mr. Arvind Tiwari, Dr. R. A. Heredia and Dr. Indira Singh. Copies of the agenda and other related documents were circulated to the members of the cell. The meeting started as the quorum for the meeting was present. The Chairperson, Dr. Vijay Wagh extended a warm welcome to all the members and asked IQAC coordinator Dr. Mukesh Goyal to proceed with the agenda of the meeting.



Agenda No. 1: To read and confirm the minutes of previous IQAC Meeting held on Wednesday, December 26, 2018

The minutes of previous IQAC meeting were read before the members. After thorough discussions, the minutes were confirmed and approved.

Resolution No. 1: “It is **RESOLVED THAT** the minutes of the 4th IQAC meeting held on Wednesday, December 26, 2018 are confirmed and approved unanimously”. The minutes of meeting were signed by the Chairman and IQAC coordinator.

Agenda No. 2: To brief and discuss about the Exit Meeting of NAAC Peer Team visit

The IQAC coordinator informed that NAAC has declared the result of 1st Cycle of Accreditation on 4th March 2019. The IQAC coordinator congratulated all members, as SRBS secured B++ grade.

Further, the IQAC coordinator opened the discussion about the Peer Team visit which concluded on 8th February 2019. During the inspection, the Peer Team appreciated the Institute for

1. Visionary Management
2. Appreciated state of the art Infrastructure
3. Admission of SC/ST students is given due emphasis
4. Best Facilities at prevailing fee structure

The committee also said that Institute must focus on

1. Research and Consultancy
2. Collaboration with Institute of National and International repute
3. Robust IQAC in terms of Quality Initiatives
4. Operationalized Research Centre
5. Establishment of Incubation and Entrepreneurship Development Cell
6. Enhance activities of Management Development Program Centre



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7. Consider Add-on Courses for:
 - a. Internet of Things
 - b. Artificial Intelligence
 - c. Predictive Analytics
 - d. Digital marketing
8. CGP Progression as more students in lower grade
9. Work towards Autonomy of the Institute
10. Enhance usage of ICT
11. Industry oriented Innovative Programs

The members acknowledged above remarks. The members discussed the observations of the Peer Team related to above improvement areas and asked. The IQAC Coordinator would submit a comprehensive action plan to the Director considering the above improvements. The result of 1st cycle of NAAC Accreditation will be analyzed and would also be submitted to the Director.

Resolution No.2: “It is **RESOLVED THAT** the IQAC Coordinator would submit a comprehensive action plan to the Director considering the above improvements and analyzed report of 1st cycle of NAAC Accreditation for necessary suggestions and further action”.

Agenda No. 3: To finalize the date of the Exposition Lecture for the Academic Year 2019-20

The IQAC coordinator apprised the members that Exposition Lecture was adopted to improve the Teaching-Learning process. In order to bring in more effectiveness in the Exposition lecture, it needs to be rescheduled. After discussion and deliberation it was realized that Faculty Members should be given sufficient time to implement these suggestions. It was



unanimously decided to plan the Exposition Lectures in the first week of May and passed the following resolution.

Resolution No. 3: “It is **RESOLVED THAT** IQAC Coordinator would recommend to the Academic Committee through Director to schedule Exposition Lecture in the first week of May”.

Agenda No. 4: Any other matters with kind permission of the Chair

With the permission of the Chairman, IQAC coordinator informed that representative of Management, Dr. R. A. Heredia has expressed his inability to attend the meetings due to illness, and the existing number of IQAC members also need to be updated as per the guidelines given by the NAAC.

The Chairman, Dr Vijay Wagh decided to take this matter to the College Development Committee.

There being no other subject matter to discuss, the meeting was concluded by the Chairman after IQAC Coordinator proposed the vote of thanks.

Dr. Vijay Wagh
Chairman

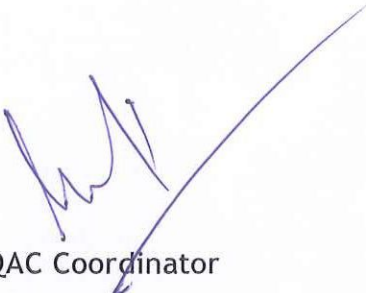
Dr. Mukesh Goyal
Dean-Quality Assurance



**COMPLIANCES TO THE DECISIONS / ACTION TAKEN REPORT OF 4TH IQAC
MEETING HELD ON THURSDAY, DECEMBER 26, 2018 FOR ACADEMIC YEAR
2018-19**

Agenda No 3: To discuss preparations to be made for the visit of NAAC Peer Team

The requirement for the visit of NAAC Peer Team, to be fulfilled, has been submitted to the Director.


IQAC Coordinator


Chairman



SRBS

Sheila Raheja
School of Business
Management & Research

(Bombay Suburban Art & Craft Education Society)

Ref: SRBS/IQAC/2018-19/66

Date: - 31st May 2019

To,
The Members,
Internal Quality Assurance Cell (IQAC)

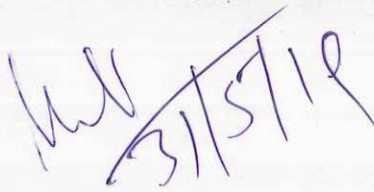
NOTICE

Sub: INTERNAL QUALITY ASSURANCE CELL MEETING NO: -6

The members are hereby informed that the 6th meeting of the Internal Quality Assurance Cell (IQAC) is planned to be held on Saturday, June 15, 2019, at 2:00 p.m. in 4th Floor Conference Room of Sheila Raheja School of Business Management and Research, Raheja Education Complex, Kher Nagar, Bandra (East), Mumbai. Members requested to attend the meeting. The agenda of the meeting is as follows:

AGENDA

1. To read and confirm the minutes of last IQAC Meeting held on Friday, March 15, 2019
2. To discuss areas of improvement in 1st cycle of NAAC Accreditation
3. To discuss plan of action for academic year 2019-20
4. Any other matters with the kind permission of the Chair


Dr. Mukesh Goyal
Dean-Quality Assurance
Coordinator- IQAC



Bombay Suburban Art & Craft Education Society's

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Raheja Education Complex, Kher Nagar, Opp. Chhatrapati Shivaji Ground,
Bandra (E), Mumbai – 400 051

MINUTES OF MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No.	Day & Date	Time
6	Saturday, June 15, 2019	2:00 pm

The minutes of the Internal Quality Assurance Cell (IQAC) meeting no. 6th held on Saturday, June 15, 2019, in the 4th Floor Conference Room of Sheila Raheja School of Business Management & Research, Kher Nagar, Bandra (East), Mumbai.

The following IQAC members were present for the meeting:

1. Mr. Arvind Tiwari
2. Dr. Vijay Wagh
3. Dr. Mukesh Goyal
4. Dr. Rajesh Chouksey
5. Prof. Ritu Chakraborty
6. Prof. Vivek Sharma
7. Mrs. Geeta Chauhan
8. Mr. Aniket Abhyankar

Leave of absence was granted to Dr. R. A. Heredia and Dr. Indira Singh. Copies of the agenda and other related documents were circulated to the members of the cell. The meeting started as the quorum for the meeting was full. The Chairperson, Dr Vijay Wagh welcomed the members and asked IQAC coordinator, Dr Mukesh Goyal to proceed with the agenda of the meeting.

Agenda No. 1: To read and confirm the minutes of last IQAC Meeting held on Friday, March 15, 2019



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Bandra (E), Mumbai – 400 051

The minutes of IQAC meeting held on Friday, March 15, 2019, were read before the members. After detailed discussions, the minutes were confirmed unanimously.

Resolution No. 1: “It is **RESOLVED THAT** the minutes of the 5th IQAC meeting held on Friday, March 15, 2019 are confirmed and approved.” The minutes of meeting were signed by the Chairman and IQAC coordinator.

Agenda No. 2: To discuss areas of improvement in 1st cycle of NAAC Accreditation

The IQAC Coordinator put up the NAAC Accreditation report before the members for discussion. The Members after discussion and deliberation listed the following suggestions for improvement:

- 3.1 2(f) & 12(B) recognition from UGC
- 3.2 Establishment of an incubation and entrepreneurship cell
- 3.3 Strengthen focus of the Faculty on research
- 3.4 A) Increase frequency and of extension activities and improve the quality.
B) Adoption of a village
- 6.1 Update Vision and Mission
- 6.3 Promote faculty participation in Seminar / Conferences
- 6.4 Make adequate allocation for Placements, Industry-Institute interaction expenses in the Budget



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6.5 IQAC to take more initiatives for quality

7.1 Take more Green Initiatives

7.2 To select best practices

7.3 Define Institute Distinctiveness

After discussion and deliberation the IQAC members unanimously decided that IQAC coordinator would put up above mentioned suggestions to the Director for necessary action.

Resolution No. 2: “It is **RESOLVED THAT** IQAC coordinator would put up above mentioned area to the Director for necessary action”.

Agenda No. 3: To discuss plan of action for academic year 2019-20.

Apart from curricular aspects and teaching learning process, the areas where activities can be enhanced were discussed. The members concluded that management development centre and it's activities need to be strengthen. An entrepreneurship development cell would be required to be reenergies. Adobtion of a tribal habitat, conduction of cultural fest in the college on regular basis and taking an initiatives of getting answer sheets moderated by external moderator.

Resolution No. 3: “It is **RESOLVED THAT** actions on management development centre , entrepreneurship development cell, adobtion of a tribal habitat, conduction of cultural fest and answer sheets moderated by external moderator be taken in the academic year 2019-20”.



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Agenda No. 4:

Any other matters with the kind permission of the Chair

The Chairman informed members that the member secretary of College Development Committee has informed him about NBA Accreditation, is the mandatory requirements of All India Council for Technical Education (AICTE) now. He directed the members to study requirements of NBA Accreditation and submit a report to the Director.

There being no other matter to discuss, the IQAC Coordinator proposed the Vote of thanks and the Chairman declared the meeting is over.

Dr. Vijay Wagh
Chairman

Dr. Mukesh Goyal
Dean-Quality Assurance

**COMPLIANCES TO THE DECISIONS / ACTION TAKEN REPORT OF 5TH
IQAC MEETING HELD ON FRIDAY, MARCH 15, 2019 FOR ACADEMIC
YEAR 2018-19**

Agenda No. 2: To brief and discuss about the Exit Meeting of NAAC Peer Team visit

The IQAC Coordinator submitted a comprehensive action plan to the Director considering the improvements and analysed reports of 1st cycle of NAAC Accreditation for necessary suggestions and further action.

Agenda No 3: To finalize the date of the Exposition Lecture for the Academic Year 2019-20

The date of exposition lecture has been considered and academic coordinator will adhere by organizing exposition lectures on first Saturday of the May month in every academic year.



IQAC Coordinator



Chairman