

ACTIVITY REPORT 2024-2025

Part A) Information about Organizing Team

NAME OF THE ACTIVITY: Field Visit to Incubation Unit - Sardar Patel Technology Business Incubator (SPTBI)			
ACTIVITY DATE	DEPARTMENT	COMMITTEE	COORDINATOR NAME
22 nd March 2025	MMS	Institution's Innovation Council	Dr. Nitin Sharma
DURATION	VENUE	PARTICIPANTS (Nos)	NATURE: Outdoor/Indoor
1 day	Sardar Patel Technology Business Incubator, Mumbai.	19 students & 1 faculty member	Outdoor
FACULTY SUPPORT:	1. Mrs. Ruchi Sharma	2. Mr. Amit Ashok Bansod	
	3. -	4. -	
STUDENT SUPPORT:	A. -	C. -	
	B. -	D. -	

Part B) Brief Information about the Activity

TOPIC OF THE ACTIVITY	Field Visit to Incubation Unit - Sardar Patel Technology Business Incubator (SPTBI)
OBJECTIVES	<ul style="list-style-type: none"> • To explore Operational Dynamics To understand the daily functioning of a business incubation center, including its internal processes, service offerings, and the overall support ecosystem it provides to emerging startups. • To observe Startup Engagement To gain firsthand exposure to the types of startups being nurtured, including their developmental stages, challenges encountered, and the nature of support extended by the incubation center. • To identify Best Practices To examine and learn from the innovative practices adopted by the incubation center in areas such as mentoring, funding, networking, and resource allocation for entrepreneurial ventures. • To understand Community Impact To understand the broader impact of the incubation center on the local startup ecosystem and its contribution to economic and community development.
METHODOLOGY	<ul style="list-style-type: none"> • Field Visit
OUTCOMES	<ul style="list-style-type: none"> • Introduction to Startup Support Services Students were introduced to the key services provided by the incubation center, such as mentorship, co-working spaces, and networking opportunities, through a brief tour and orientation session. • Basic Understanding of Startup Lifecycle Students gained a preliminary understanding of the early stages of a startup's journey—from idea validation to initial funding. • Awareness of the Role of Incubation Centers Students developed awareness of how incubation centers act as enablers in the entrepreneurial ecosystem by providing foundational support and connections to potential investors and industry experts. • Observation of Incubation Infrastructure Students observed the physical infrastructure available to startups,



For Sheila Raheja School of Business
 Management & Research


 Director

	such as collaborative workspaces, meeting rooms, and technical labs, which support business operations in the initial phase.
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Part C) Proofs & Documents Attached (Tick mark the proofs attached):

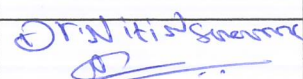
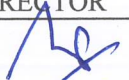
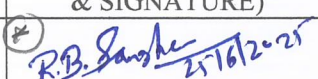
<input checked="" type="checkbox"/> 1. Directions by Authority	<input checked="" type="checkbox"/> 6. Activity Report	11. Account Settlement
2. Proposal Note	7. Brief Profile Guest	12. News Material
3. Approval Letter	<input checked="" type="checkbox"/> 8. Attendance Gender/Sem/Course	<input checked="" type="checkbox"/> 13. Feed Back Report
4. Notice & Schedule	9. Certificate	<input checked="" type="checkbox"/> 14. Any Other
<input checked="" type="checkbox"/> 5. Organizing Committee	<input checked="" type="checkbox"/> 10. Geotag Photographs	a) Letter of appreciation issued to SPTBT.

b) Email correspondence for finalizing the date of visit.

Part D) Social Media:

Web Site Signature & Date		Twitter Signature & Date		Instagram Signature & Date		Facebook Signature & Date	
DOS	DOP	DOS	DOP	DOS	DOP	DOS	DOP
—	—	—	—	—	—	—	—

Part E) IQAC Cell:

NAME & SIGNATURE OF COORDINATOR	NAME & SIGNATURE OF DIRECTOR	IQAC Documentation	IQAC COORDINATOR (SEAL & SIGNATURE)
		Total No of Pages 14	



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IIC Activities Calendar for Academic Year 2024-25

Calendar 2024-25

IIC calendar plan with various new features will be introduced from September 2024. To make comprehensive impact in field of innovation, IPRs and Entrepreneurship following measures are introduced in IIC 2024-25 edition. Quarter 1 and Quarter 2 is merged as Semester 1 and Quarter 3 and Quarter 4 is merged as Semester 2. Institutes can conduct the activities accordingly.

Semester 1

Quarter 1

Quarter 2

Semester 2

Quarter 3

Quarter 4

Quarter 3

Thrust Area :Conducting a Maximum Number of prescribed activities focuses on Prototype, Design, Process Development for Business Model/ Process/ Services

Sr. No.	Activity	Suggestive Mode of Conduct of Activity	Suggestive Level of Activity
1	Workshop on Prototype/Process Design and Development.	Offline/Online	2 or 3
2	Session/ Workshop on Business Model Canvas (BMC)	Offline/Online	1 or 2
3	Field/Exposure Visit to Incubation Unit/Patent Facilitation, Centre/Technology Transfer Centre such as Atal Incubation Centre etc	Offline	2 or 3
4	Session on "How to plan for Start-up and legal & Ethical Steps"	Offline/Online	1
5	Workshop on "Raising Capital and Managing Finance for Startups"	Offline/Online	1 or 2
6	Workshop on "Protecting Intellectual Property Rights (IPRs) and IP Management for Startups"	Offline/Online	1 or 2
7	Organize an Inter/Intra Institutional Business Plan Competition and Reward the Best Innovations and deposition in the Institution's YUKTI Innovation Repository	Offline/Hybrid	3 or 4
8	B-Plan Pitch: Demo Day/Exhibition/Poster Presentation of Business Plans & linkage with Innovation Ambassadors/Experts for Mentorship Support.	Offline/Hybrid	3 or 4



Important Day Celebration Activities

Semester 1

Quarter 1

Quarter 2

Semester 2

Quarter 3

Quarter 4

Quarter 1

Sr. No.	Date	Day of Celebration	Month
1	15th October	Institution's Innovation Day (Dr APJ Abdul Kalam's birth anniversary)	October
2	9th November	National Entrepreneurship Day	November
3	11th November	National Education Day	November



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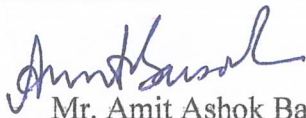
Date – 20th February 2025

The council meeting of Institution's Innovation Council (IIC), of **Sheila Raheja School of Business Management & Research** was called by IIC Convenor **Mr. Amit Ashok Bansod** on **15th February 2025** to discuss upon the formulation and function of IIC for academic year 2024-2025 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation Cell.

The following members are appointed in the IIC;

Sr. No.	Name of member	Member type	Key Role/ Position assigned in IIC
1	Dr. Nitin Sharma	Teaching	President
2	Mr. Amit Bansod	Teaching	Convener
3	Dr. Ashok Luhar	Teaching	Innovation activity coordinator
4	Dr. Ashok Luhar	Teaching	Start-up activity coordinator
5	Mrs. Ruchi Sharma	Teaching	Internship coordinator
6	Dr. Prasad Supekar	Teaching	IPR activity coordinator
7	Mrs. Ruchi Sharma	Teaching	Social Media coordinator
8	Dr. Nitin Sharma	Teaching	NIRF coordinator
9	Dr. Nitin Sharma	Teaching	ARIIA coordinator
10	Mr. Abhishek Kate	Teaching	Member


The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronisation with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Start up. The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.



Mr. Amit Ashok Bansod
Convener



Dr. Nitin Sharma
President



Dr. Harish Kumar S. Purohit
Director



Page 1 of 1



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Field Visit to Incubation Unit - Sardar Patel Technology Business Incubator

Date: 25th March 2025

Brief Description:

• Date of the event	-	22 nd March 2025
• Time	-	11.00 am – 1.00 pm
• Number of Students that participated	-	19 Students
• Number of Faculty Members that participated	-	01 Faculty Member
• Mode of Conduct	-	Offline

The Institution's Innovation Council of Sheila Raheja School of Business Management and Research organized a field visit to the Sardar Patel Technology Business Incubator, a dedicated start-up incubation center. This visit provided students with a unique and enriching opportunity to draw inspiration for their own entrepreneurial aspirations. The objective was to offer first-hand insights into the real-world challenges and achievements encountered by successful innovators throughout their entrepreneurial journeys.

Objectives:

1. **To explore Operational Dynamics** To understand the daily functioning of a business incubation center, including its internal processes, service offerings, and the overall support ecosystem it provides to emerging startups.
2. **To observe Startup Engagement** To gain firsthand exposure to the types of startups being nurtured, including their developmental stages, challenges encountered, and the nature of support extended by the incubation center.
3. **To identify Best Practices** To examine and learn from the innovative practices adopted by the incubation center in areas such as mentoring, funding, networking, and resource allocation for entrepreneurial ventures.
4. **To understand Community Impact** To understand the broader impact of the incubation center on the local startup ecosystem and its contribution to economic and community development.

Learning Outcomes:

1. **Introduction to Startup Support Services**
Students were introduced to the key services provided by the incubation center, such as mentorship, co-working spaces, and networking opportunities, through a brief tour and orientation session.
2. **Basic Understanding of Startup Lifecycle**
Students gained a preliminary understanding of the early stages of a startup's journey—from idea validation to initial funding.
3. **Awareness of the Role of Incubation Centers**
Students developed awareness of how incubation centers act as enablers in the entrepreneurial ecosystem by providing foundational support and connections to potential investors and industry experts.



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4. Observation of Incubation Infrastructure

Students observed the physical infrastructure available to startups, such as collaborative workspaces, meeting rooms, and technical labs, which support business operations in the initial phase.

Glimpses:

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Mr. Amit Ashok Bansod
Convenor, IIC SRBS

Dr. Nitin Sharma
President, IIC SRBS

Dr. Harish Kumar S. Purohit
Director, SRBS



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ACADEMIC YEAR: 2024 – 2025**IIC – Field / Exposure visit to Incubation Unit- Sardar Patel
Technology Business Incubator'****Date: 22nd March 2025****Time: 11:00 am onwards****Venue: Sardar Patel Technology Business Incubator, Bhavan's Campus, Munshi
Nagar, Andheri (West), Mumbai 400058**

Sr. No.	Name of the Student	Roll No.	Year & Program	Sign
1	Shruti Singh	241112	FYMMS	<i>[Signature]</i>
2	Mitisha Kishor Patil	241081	FYMMS	<i>[Signature]</i>
3	Harsha Thakur	241120	FYMMS	<i>[Signature]</i>
4	JYOTI R. NIRMAL	241075	FYMMS	<i>[Signature]</i>
5	Sakshi Mishra	241071	FYMMS	<i>[Signature]</i>
6	Smitali Shinde	241110	FYMMS	<i>[Signature]</i>
7	Pragati Mahindrakar	241065	FYMMS	<i>[Signature]</i>
8	Amruta Kudale	241058	FYMMS	<i>[Signature]</i>
9	Kashish Khichi	241055	FYMMS	<i>[Signature]</i>
10	Tulsi Gupta	241031	Fymms	<i>[Signature]</i>
11	NIYATI MEHUL GOHEL	241029	FYMMS	<i>[Signature]</i>
12	SAMRUDDHI KHARDE	241053	FYMMS	<i>[Signature]</i>
13	Das Liza Pratap	241018	FYMMS	<i>[Signature]</i>
14	Yash Kamble	241027	Fymms	<i>[Signature]</i>
15	Dasa Vaishnavi	241019	FYMMS	<i>[Signature]</i>
16	Anushka Kamble	241045	FYMMS	<i>[Signature]</i>
17	Maitilee Jangam	241039	Fymms-A	<i>[Signature]</i>
18	Faheem ali	241104	Fymms-B	<i>[Signature]</i>
19	Aryan Samalkar	241101	FYMM-B	<i>[Signature]</i>
20				
21				
22				
23				
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For Sheila Raheja School of Business
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Director

ACADEMIC YEAR: 2024 – 2025**IIC – Field / Exposure visit to Incubation Unit- Sardar Patel
Technology Business Incubator'****Date: 22nd March 2025****Time: 11:00 am onwards****Venue: Sardar Patel Technology Business Incubator, Bhavan's Campus, Munshi
Nagar, Andheri (West), Mumbai 400058**

Sr. No.	Name of the Faculty	Signature
1	Mr Amit Ashok Bansod	Amit Bansod
2		
3		
4		
5		

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Student feedback for 'Field Visit to Incubation Unit - Sardar Patel Technology Business Incubator'

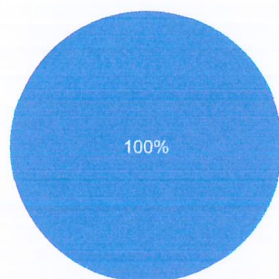
22nd March 2025

Details of the respondents

Name of the student	Program	Name of the student	Program
Vaishnavi Dasa	FYMMS	Tulsi Gupta	FYMMS
Jyoti Nirmal	FYMMS	Yash Kamble	FYMMS
Liza Das	FYMMS	Smitali Shinde	FYMMS
Amruta Kudale	FYMMS	Rohan Rathod	FYMMS
Fahim Ali	FYMMS	Samruddhi Kharde	FYMMS
Kashish Khichi	FYMMS	Anushka Kamble	FYMMS
Hitisha Patil	FYMMS	Maithilee Jangam	MMS/B
Niyati Gohel	FYMMS	Mahindrakar Pragati	FYMMS
Sakshi Mishra	FYMMS		

Was the visit well-organized?

17 responses



● Yes
● No



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[Signature]
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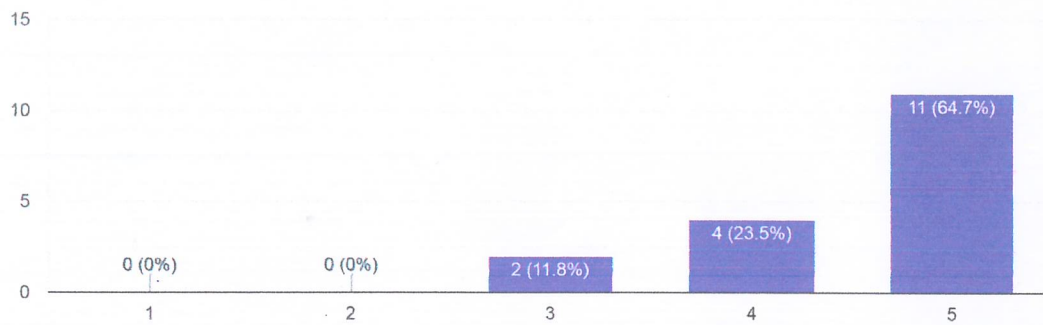
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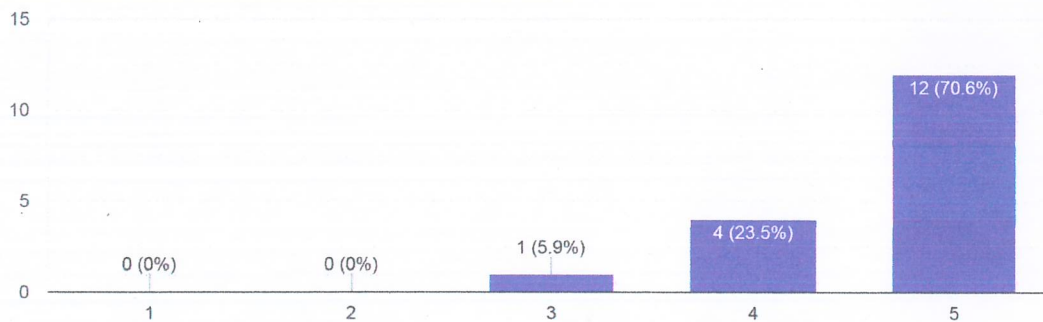
How would you rate the overall experience of visiting the incubation center? (1 = Poor, 5 = Excellent)

17 responses



How useful was the information provided by the speakers or guides during the visit? (1 = Poor, 5 = Excellent)

17 responses



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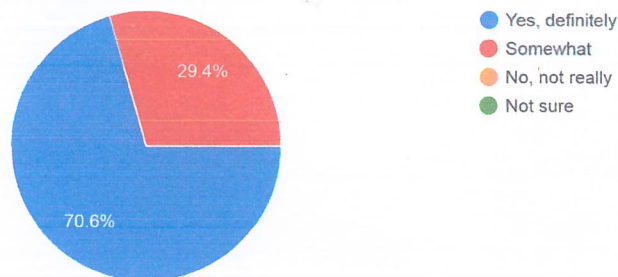
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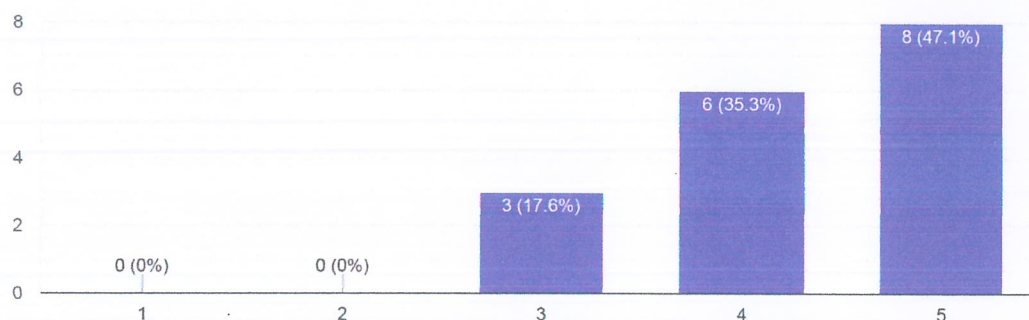
Did the visit help you understand how incubation centers support startups?

17 responses



How relevant do you feel the visit was to your studies and future career? (1 = Poor, 5 = Excellent)

17 responses



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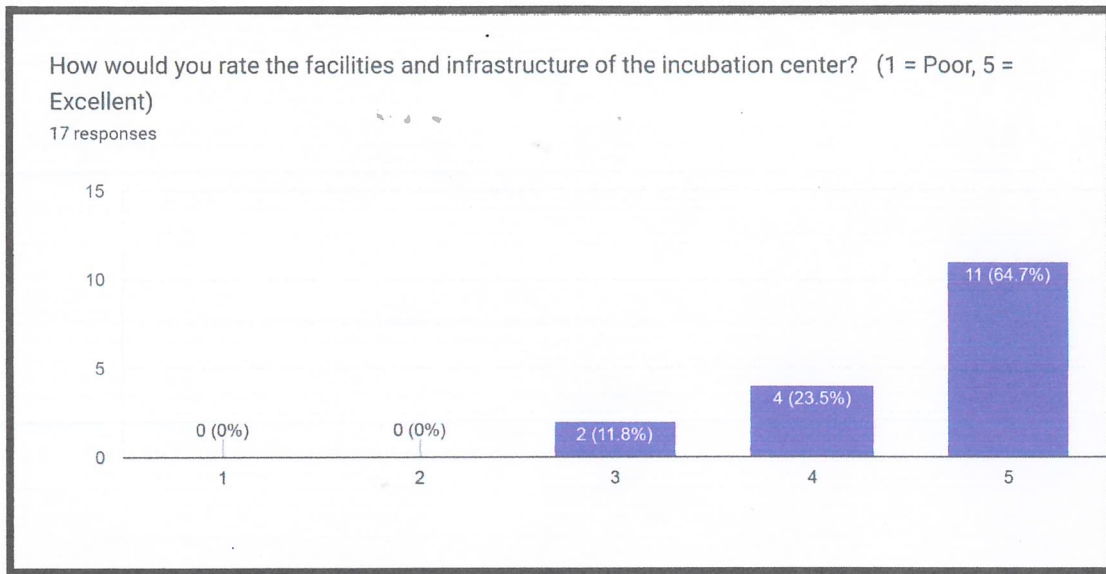
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**Any additional comments or suggestions?**

Yes, please plan a visit for the tech company's for future technical knowledge

Many more visits should be organised in the college like this explain various types of business

Nothing. Overall visit were well-organized.

No it's perfectly all good

No suggestions. Very well organised and informative visit.

It was great learning

The overall experience was good

It's good

It was overall a good experience

**For Sheila Raheja School of Business
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Director



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(Bombay Suburban Art & Craft Education Society)

SRBS/GEN/2024-25/054

22nd March 2025

To,
Mr. Nitish Metha
Incubation Manager
Sardar Patel Technology Business Incubator
Bhavan's Campus, Munshi Nagar,
Andheri (West), Mumbai 400058

Subject: Appreciation for Hosting Our Management Students' Visit

Dear Mr. Nitish Metha,

On behalf of Sheila Raheja School of Business Management and Research, I would like to extend our heartfelt gratitude to the Sardar Patel Technology Business Incubator for graciously allowing our management students to visit your esteemed facilities.

The insightful orientation session, followed by the engaging Q&A, provided our students with valuable exposure to the startup ecosystem and the role of incubation centers in fostering innovation. The tour of your Prototyping Lab facility was particularly enlightening, offering a first-hand look at how ideas are transformed into tangible products. The experience has undoubtedly inspired our students and deepened their understanding of entrepreneurship and technological innovation.

We sincerely appreciate the time and effort your team dedicated to making this visit a success. The knowledge and guidance shared during our visit will have a lasting impact on our students as they embark on their careers.

Once again, thank you for your warm hospitality and support. We look forward to future collaborations and opportunities to learn from your pioneering work in technology and business incubation.

With warm regards,

Dr. Harish Kumar S. Purohit
Director



Request for Permission to Visit the Incubation Centre

2 messages

Nitin Sharma <nitinsharma@srbs.edu.in>

Tue, Mar 11, 2025 at 4:47 PM

To: "managertbi@spit.ac.in" <managertbi@spit.ac.in>

Cc: director@srbs.edu.in, amitbansod@srbs.edu.in

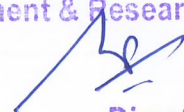
Dear Sir,

We, Sheila Raheja School of Business Management and Research, are writing to request permission for a small group of 20 students from "Master of Management Studies (MMS) First Year program." to visit your esteemed incubation centre. We propose the following dates for the visit, with a preferred time of 11:00 AM:

- March 17, 2025
- March 18, 2025
- March 19, 2025
- March 21, 2025
- March 22, 2025

For Sheila Raheja School of Business
Management & Research




Director

We believe that a visit to your incubation centre would provide them with invaluable practical insights and real-world exposure to the process of developing and growing a business.

During our visit, we would be particularly interested in:

- A brief overview of the incubation centre's mission and activities.
- An opportunity to observe the workspace and facilities.
- A short Q&A session.

The students will be accompanied by two faculty members. We assure you that we will maintain proper discipline and ensure that the visit is conducted in a respectful and non-disruptive manner.

We are flexible with the timing and duration of the visit and are happy to adjust our schedule to accommodate your availability.

We would be grateful if you could grant us permission for this educational visit.

Thank you for your time and consideration. We look forward to hearing from you soon.

Sincerely,

Dr. Nitin Sharma

Associate Professor

Sheila Raheja School of Business Mgt and Research

Sardar Patel Technology Business Incubator

<managertbi@spit.ac.in>

To: Nitin Sharma <nitinsharma@srbs.edu.in>

Cc: director@srbs.edu.in, amitbansod@srbs.edu.in

Mon, Mar 17, 2025 at 11:57 AM

Dear Sir,

We are scheduling the visit on **22nd march 2025 at 11 am** at SP-TBI

The visit will include:

- Visit to SP-TBI facilities
- Visit to Prayas Shala (Prototyping Lab facility)
- SP-TBI Orientation followed by Q&A

Also, we can accommodate around 20 to 25 participants. In case there are more interested students then we are happy to accommodate them.

Kindly share the list of all attending students along with the names of the accompanying faculty members.

Regards,

Nitish Metha

Incubation Manager

+91-8291842971 | managertbi@spit.ac.in

Sardar Patel Technology Business Incubator

Bhavan's Campus, Munshi Nagar,
Andheri (West), Mumbai 400058

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DEPARTMENT OF
SCIENCE & TECHNOLOGY
GOVERNMENT OF INDIA



SARDAR PATEL TECHNOLOGY BUSINESS INCUBATOR



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[Signature]
Director

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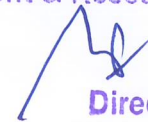
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