



SRBS

Sheila Raheja

School of Business

Management & Research

(Bombay Suburban Art & Craft Education Society)

Academic Year 2024-2025

Grievance Redressal Committee: List of Members

Sr.	Name of the Committee Member	Designation
1	Dr. Harish Kumar S. Purohit	Chairperson
2	Dr. Rahul Sanghavi	Senior Faculty Member
3	Dr. Vaikhari Patil	Senior Faculty Member
4	Mrs. Lata Bhide	Senior Faculty Member
5	Dr. Prasad Supekar	Faculty Member (SC)
6	Rishi Thaker	Special Invitee
7	Ritika Madankar	Special Invitee


Dr. Harish Kumar S. Purohit
Director



Date: September 30, 2024

Place: Mumbai

SRBS/GRC/2024-25/063

August 30, 2024

To,
The Members,
Grievance Redressal Committee (GRC)
SRBS, Bandra (East)
Mumbai.

Academic Year 2024-2025

NOTICE

The members are hereby informed that the 1st meeting of the Grievance Redressal Committee (GRC) is scheduled on Friday, September 27, 2024, at 11:00 a.m. in the Conference Room, of Sheila Raheja School of Business Management and Research, Raheja Education Complex, Kher Nagar, Bandra (East), Mumbai. All Members are requested to attend the meeting. The agenda of the meeting is as follows:

AGENDA

1. To read and approve the minutes of meeting held on June 20, 2024.
2. To re-constitute existing Grievance Redressal Committee.
3. To apprise members on the progress of Grievance Redressal Committee (GRC).
4. To apprise the members of the Committee about Email received from UGC on September 20, 2024.
5. To apprise the members of the Committee about Circular issued by Department of Students' Development of University of Mumbai dated September 24, 2024.
6. Any other matter with the permission of the chair.



Dr. Harish Kumar S. Purohit
Director



MINUTES OF MEETING

GRIEVANCE REDRESSAL COMMITTEE

Meeting No.	Day & Date	Time
1 (Academic Year 2024-25)	Friday, September 27, 2024	11:00 a.m.

The minutes of Grievance Redressal Committee (GRC) meeting no. 1 of SRBS for Academic Year 2024-25 was held on Friday, September 27, 2024, in Conference Room of Sheila Raheja School of Business Management & Research, Kher Nagar, Bandra (East), Mumbai.

The following Committee members were present for the meeting:

1. Dr. Harish Kumar S. Purohit – Chairperson
2. Dr. Rahul Sanghavi – Senior Faculty Member
3. Dr. Vaikhari Patil – Senior Faculty Member
4. Mrs. Lata Bhide – Senior Faculty Member
5. Dr. Prasad Supekar – Faculty Member (SC)
6. Mr. Rishi Thaker – Special Invitee
7. Ms. Ritika Madankar – Special Invitee

Copies of the agenda and other related documents were circulated to the members of the committee. The meeting started as the quorum for the meeting was present.

Agenda No. 1: To read and approve the minutes of meeting held on June 20, 2024.

The minutes of the last Grievance Redressal Committee (GRC) Meeting held on June 20, 2024 were read and confirmed by the members.

Action to be taken: Approved minutes to be signed by all the members:

Agenda No. 2: To re-constitute existing Grievance Redressal Committee.

All the members were apprised that Two MMS Students of Batch 2024-2026 has been introduced in Grievance Redressal Committee against replacement of the earlier Student Representative as per the details given below:

Sr. No.	Earlier Student Representative	New Student Representative
1.	Mr. Vivek Rai	Mr. Rishi Thaker
2.		Ms. Ritika Madankar

Action to be taken: Display the names of the members of the reconstituted Committee on the Notice Board and Website of the Institute.

Agenda No. 3: To apprise members on the progress of Grievance Redressal Committee (GRC).

All the Committee Members were apprised that there were no Grievances registered by any of the Student and Staff to the Grievance Redressal Committee till date. All the Staff Members were appreciated for smooth functioning of the Institute.

Agenda No. 4: To apprise the members of the Committee about Email received from UGC on September 20, 2024.

All the members were updated on the Communication received from UGC through email on September 20, 2024 wherein it has been mentioned that Hon'ble Court has directed them to issue circular to provide last opportunity to all the educational institution to constitute Grievance Redressal Committee for students as per UGC (Redressal of Grievances of Students) Regulations, 2023 within two weeks and also requested to furnish the details of the Students' Grievance Redressal Committee constituted by them.

Accordingly, our Institute has submitted the details of constituted committee on September 26, 2024 on the given Email-Id.

Agenda No. 5: To apprise the members of the Committee about Circular issued by Department of Students' Development of University of Mumbai dated September 24, 2024.

All the Committee Members were briefed about the Circular dated September 24, 2024 received from the Department of Students' Development of University of Mumbai dated September 24, 2024 wherein they have informed the institute to provide the data of College Grievance Redressal Committee in the Google link provided by them.

Accordingly, our Institute has submitted the said information on their given google link on September 26, 2024.

Agenda No. 6: Any other matter with the permission of the Chair.

As there was no other matter for discussion, the meeting ended with vote of thanks.



Dr. Harish Kumar S. Purohit
Director



**SRBS**

Sheila Raheja

School of Business

Management & Research

(Bombay Suburban Art & Craft Education Society)

Academic Year 2024-2025

Grievance Redressal Committee: List of Members

Sr.	Name of the Committee Member	Designation
1	Dr. Harish Kumar S. Purohit	Chairperson
2	Dr. Rahul Sanghavi	Senior Faculty Member
3	Dr. Vaikhari Patil	Senior Faculty Member
4	Dr. Kiran Naik	Senior Faculty Member
5	Dr. Prasad Supekar	Faculty Member (SC)
6	Rishi Thaker	Special Invitee
7	Ritika Madankar	Special Invitee

Dr. Harish Kumar S. Purohit
Director



Date: February 20, 2025

Place: Mumbai



SRBS

Sheila Raheja

School of Business

Management & Research

(Bombay Suburban Art & Craft Education Society)

SRBS/GRC/2024-25/059

March 26, 2025

To,
The Members,
Grievance Redressal Committee
SRBS, Bandra (East)
Mumbai.

Academic Year 2024-2025

NOTICE

The members are hereby informed that the 2nd meeting of the Grievance Redressal Committee is scheduled on **Tuesday, April 08, 2025, at 02:00 p.m.** in the Conference Room, of Sheila Raheja School of Business Management and Research, Raheja Education Complex, Kher Nagar, Bandra (East), Mumbai. All Members are requested to attend the meeting. The agenda of the meeting is as follows:

AGENDA

1. To read and approve the minutes of meeting held on September 28, 2024.
2. To re-constitute existing Grievance Redressal Committee.
3. To apprise the members about the Letter dated October 04, 2024 issued by AICTE.
4. To discuss the grievances received, if any after the last meeting.
5. Any other matter with the permission of the chair.

Dr. Harish Kumar S. Purohit
Director



MINUTES OF MEETING

GRIEVANCE REDRESSAL COMMITTEE

Meeting No.	Day & Date	Time
2 (Academic Year 2024-2025)	Tuesday, April 08, 2025	02:00 p.m.

The minutes of Grievance Redressal Committee meeting no. 2 of SRBS for Academic Year 2024-25 was held on Tuesday, April 08, 2025, Conference Room of Sheila Raheja School of Business Management & Research, Kher Nagar, Bandra (East), Mumbai.

The following Committee members were present for the meeting:

1. Dr. Harish Kumar S. Purohit – Chairperson
2. Dr. Rahul Sanghavi – Senior Faculty Member
3. Dr. Vaikhari Patil – Senior Faculty Member
4. Dr. Kiran Naik – Senior Faculty Member
5. Dr. Prasad Supekar – Faculty Member (SC)
6. Mr. Rishi Thaker – Special Invitee
7. Ms. Ritika Madankar – Special Invitee

Copies of the agenda and other related documents were circulated to the members of the committee. The meeting started as the quorum for the meeting was present.

Agenda No. 1: To read and approve the minutes of meeting held on September 28, 2024.

The minutes of the last Grievance Redressal Committee Meeting held on September 28, 2024 were read and confirmed by the members.

Action to be taken: Approved minutes to be signed by all the members.

Agenda No. 2: To re-constitute existing Grievance Redressal Committee.

All the members were apprised that One New Faculty Member has been introduced in Grievance Redressal Committee against replacement of the earlier Faculty Member as per the details given below:

Sr. No.	Earlier Faculty Member	New Faculty Member
1.	Mrs. Lata Bhide	Dr. Kiran Naik

Action to be taken: Display list of members of Re-constituted Grievance Redressal Committee in the campus and to update it on the Website of the Institute.



Bombay Suburban Art & Craft Education Society's

SHEILA RAHEJA SCHOOL OF BUSINESS MANAGEMENT AND RESEARCH

Raheja Education Complex, Kher Nagar, Opp. Chhatrapati Shivaji Ground,
Bandra (E), Mumbai - 400 051

Agenda No. 3: To apprise the members about the Letter dated October 04, 2024 issued by AICTE.

All the members were apprised about the contents of the Letter dated October 04, 2024 issued by AICTE wherein as per the Directions of Hon'ble High Court of Delhi, Department of Higher Education, Ministry of Education requested the AICTE to constitute a committee under the Chairmanship of Chairman/Secretary, AICTE and convene meeting and commence question as to whether attendance norms ought to be made mandatory in Undergraduate and Postgraduate Courses.

In view of above a Google Form was to submitted on the given link for providing the details of students Grievance Redressal Committee.

Action to be taken: We have submitted the said Google Form on the link given by them.

Agenda No. 4: To discuss the grievances received, if any after the last meeting.

It was informed that during the period there have been no grievances registered by any stakeholders. The Director appreciated the fact that there have been no grievances.

Agenda No. 5: Any other matter with the permission of the Chair.

As there was no other matter for discussion, the meeting ended with vote of thanks.

Dr. Harish Kumar S. Purohit
Director

